



Erica's Dance Academy's 2016 – 2017 Policies

(* indicates a new policy or changes to an existing policy. Please read carefully.)



Registration: For placement in classes, a \$25 registration fee and the first month tuition is due at the time of registration. This fee and tuition is non-refundable.

Enrollment: Competition Program (by audition). Main Program (Sept. – June) Open Classes (Sept. - Jan.).

Tuition: Tuition Payments are due on the **1st** of every month. **Any payments received after the 10th will have a \$15 late fee added for every month tuition is late (this is strictly enforced).** If you are not at the studio on the due date, please your mail payment to: Erica's Dance Academy 4 Abbey Lane Middleboro, MA 02346. All tuition, costume payments and registration fees are non-refundable or transferrable to family members or other students. Tuition can be paid by cash, check or charge (Master & Visa,). A \$35 fee will be charged for any returned checks. Family discounts are available on tuition only. No refunds or credits given for missed or canceled classes by the students EDA. (See below for make-up policy) **Monthly Tuition is due September through June. ALL REGISTRATION, TUITION AND COSTUME PAYMENTS ARE NON-REFUNDABLE.**

***Attendance & Tardiness:** If you will not be able to make your dance class or know you are running late please call and leave a message on the voicemail. Teachers will then know that your dancer will not be here and won't hold the start time of the class. No student will be allowed in class if they are more than **10-minutes** late. Attendance is the most important part for progression in the dancer. Student make-up classes must be approved by the teacher. Please be prompt for class. By showing up late, dancers will miss vital warm-up time that helps prevent injury. If the Dancer/s are going to be more than 10-minutes late for class please wait for teacher to allow dancer/s into the class and should be warmed up by that time. **Please call if you are not going to be attending class or are running late for any reason. Any and all injuries or illnesses must be told to EDA staff and provide a doctor's note for the specific illness/injury both for prolonged absents and clearance to return to all activities.**

***Recital & Costumes:** Recital costume payments are as follows: 50% deposit of all costumes is due October 15, 2016 with the remaining 50% due November 30, 2016. **In order to receive your costumes AND perform in the year end recital ALL tuition and costume payments MUST be paid in full.** If you withdraw your student from the studio after costumes have been ordered you are still obligated to pay in full for the costumes ordered. The year-end recital will be held in June, with the date to be determined. If you are unable to attend please let us know. Your child will still be able to participate in class and learn the routines but will be placed accordingly for formations.

***Cancellations:** Erica's Dance Academy is not responsible for making up classes due to inclement weather. Please call 508-946-6295 for a message will be left on the Voicemail for any late starting or weekend storms. Also check our website ericasdanceacademy.com and [facebook.com/Erica's Dance Academy](https://www.facebook.com/Erica's-Dance-Academy). The Studio will be closed during Thanksgiving, Christmas, and April vacations. **We will be open for all Monday holidays that don't fall in a vacation, unless otherwise informed.**

***Student Pick-Up & Drop-Off:** Erica's Dance Academy is not responsible for children being left before or after scheduled class times and once they leave the building. (NO CHILD IS ALLOWED TO WAIT IN THE PARKING LOT). **Any non dancing children must have supervision in waiting area and outside of building at all times. Dancers are to be picked-up and dropped-off no more than 10 minutes before or after each class. If you are running late please call to inform us of this.**

***Photo Release:** Erica's Dance Academy will not be held responsible for any photos taken by other parents/students and posted on any social media site such as Facebook, Twitter, Instagram, etc. Also by signing these policies you acknowledge that Erica's Dance Academy and its staff have permission to use any photos for promotional and advertising use Website, Newspaper or Social Media site.

Dress Code: PLEASE NO BANGS. PLEASE PULL THEM BACK WITH CLIPS OR BOBBY PINS. PLEASE NO HEADBANDS

BALLET: Hair in secure bun. BLACK leotard any style. Ballet Pink or Black tights ONLY!! Shoes are whatever your required shoe is. Boys: Black sweatpants or shorts and white form fitting shirt. Black Ballet shoes. Any questions see your teacher.

TAP: Hair in a secure up off the neck pony tail or bun. Any color or style leotard and tights. This is a MUST!!! Shoes are whatever is required for your class. Boys Black sweatpants or shorts and a form fitting shirt. Black tie tap shoes. Any questions see your teacher.

JAZZ: Hair in a secure up off the neck pony tail or bun. Any color or style leotard and tights. This is a MUST!!! Shoes are whatever is required for your class. Boys Black sweatpants or shorts and a form fitting shirt. Black slip on jazz shoes. Any questions see your teacher.

CONTEMPORARY: Hair in secure bun. BLACK leotard any style. Black or Pink tights ONLY!! Boys Black sweatpants or shorts and a form fitting shirt. Any questions see your teacher.

ACRO: Hair in a secure up off the neck pony tail or bun. Any color or style leotard. This is a MUST!!! Boys Black sweatpants or shorts and a form fitting shirt. Any questions see your teacher.

COMBO CLASSES: Hair in a secure up off the neck pony tail or bun. Any color or style leotard and tights. This is a MUST!!! Shoes are whatever is required for your class. Any questions see your teacher.

- **The Dress Code is strictly enforced for many reasons. If students are not wearing the correct attire for class they will be marked absent from class.**
- **Erica's Dance Academy has the right to refuse service to any student, parent or legal guardian for any reason, including but not limited to not adhering to the rules set forth in these policies.**
- **Erica's Dance Academy is not responsible for lost, misplaced or stolen items. Please put your child's name on all of their belongings.**



Please Detach



Please Read Policies first then Sign below. By signing this form, you have agreed to the above policies and are agreeing to sign this as a contract with Erica's Dance Academy for the 2016 – 2017 season. Bottom portion returned at time of Registration.

I, _____ attest that I am the legal Parent/Guardian of _____, and understand that my child has the risk(s) of physical injury associated with, arising out of, and inherent to the activities of dance/acrobatic and any dance/acrobatic related activities. In recognition of this, you agree to release "Erica's Dance Academy" and its staff and hold harmless of all liability and hereby acknowledge that you know and voluntarily assume full responsibility for all risks of physical injury arising out of active participation in dance/acrobatic classes or other dance/acrobatic related activities. Appreciates this WARNING as well as the fact that, even under the best conditions, participation in classes and all other activities not stated; involve inherent risk on the part of the dancer. I also authorize the necessary steps regarding any medical attention(i.e first aid, calling of an ambulance, or transportation to nearby hospital for treatment) and will allow authorized hospital faculty and staff to treat my child as conditions warrant.

I hereby release Erica's Dance Academy, Inc., its officers, staff and agents from any and all liability, claims, demands, controversies, damages, actions and causes of action which may occur by reason of injury, death, loss of services or consortium, property damage and any and all other loss and damages of any kind and nature sustained by or resulting in the undersigned from the use of said equipment and facilities. This release shall bind the undersigned, their heirs, and administrators and assigns. Please sign and date below.

_____ By initialing here, you have read all policies regarding tuition and costume payments and understand that any and all fees you are subject to.

Signature of Parent/Guardian

Date Signed